

NORTH GOSFORTH ACADEMY

JOB DESCRIPTION

POST TITLE:	Curriculum Leader in Science
PAYSCALE:	Main/Upper payscale with TLR 1B
RESPONSIBLE TO:	Principal
JOB PURPOSE:	To be accountable for learner achievement within Science by effectively leading teaching and learning at KS3 and KS4

MAIN RESPONSIBILITIES:

The following list is typical of the level of duties which the postholder could be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

Lead Teaching and Learning Responsibilities

- 1 Lead learning within Science by developing and implementing assessment strategies, data analysis and appropriate intervention programmes (including behaviour management) to ensure that identified standards of learner achievement are met.
- 2 Lead, develop and enhance the teaching and student development practice of others through monitoring/evaluation and promoting improvement strategies to secure effective teaching and learning and management of learners.
- 3 Lead, manage and develop the provision of programmes/activities that match learner aspirations and potential, and achieve excellence for learners within Science.
- 4 Contribute to the management, development and recruitment of staff in order that curriculum/pastoral objectives are achieved.
- 5 Facilitate an ethos within the team which encourages staff to work collaboratively, share knowledge and understanding, celebrate achievements and accept responsibility for outcomes.
- 6 Ensure that Health and Safety policies and practices, including Risk Assessments, are carried out in-line with national requirements.
- 7 Maintain quality assurance of reporting to parents on student progress in accordance with the school's overall systems.
- 8 Lead SEF procedures and development planning within Science.

- 9 Secure effective liaison with feeder schools and outside agencies.
- 10 Manage the available resources of space, staff, money and equipment within Science effectively.

Generic Responsibilities

- 11 Create and manage a learning environment and achieve a supportive culture and behaviour management strategy which enable learners to achieve their potential.
- 12 Contribute to the monitoring and development of student development of Science and to ensure suitable opportunities are provided for learner aspirations to be met.
- 13 Plan effectively in the short-, medium- and long-term and prepare lessons to ensure coverage of the curriculum and the differentiated needs of learners are met.
- 14 Apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved.
- 15 Assess, record and report on the development and progress of learners, develop and maintain Individual Learning Plans for a group of students and analyse relevant data to promote the highest possible aspirations for learners, targeting expectations and actions to raise learners' achievements.
- 16 Demonstrate ongoing development and application of teaching expertise and subject specialism and phase knowledge to enrich the learning experience within and beyond the teacher's assigned classes or groups of learners.
- 17 Work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, agencies and communities, to enhance teaching and learning and promote the positive contribution and well-being of learners.
- 18 Contribute to the development and application of priorities, policies and activities in order to enable the achievement of whole school aims.
- 19 Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.
- 20 Take responsibility for a tutor group as required.

Specific Responsibilities

- 21 Lead the development of the KS3 and KS4 curriculum in Science.
- 22 Develop and implement specific intervention strategies to support achievement in Science.