



North Gosforth Academy

Perform Reward Achieve Inspire Succeed Excel

PRAISE Code

2022/23

Student/Parent Guidance

Student Rewards

There will be many opportunities for students to earn rewards at North Gosforth Academy in line with the school PRAISE Code. Good behaviour and effort in lessons is rewarded with PRAISE stamps which are issued by the class teacher each lesson.

A student will receive at least one stamp per lesson for being **on task, on time and on side**. A maximum of three stamps can be given per student per lesson depending on the level of effort they put into that lesson. These are collected in the student's planner.

Accumulating stamps will allow you to achieve various rewards throughout the year including end-of-year prizes for those students who receive the most stamps in an academic year.

More details on rewards can be found on posters in classrooms.

Student Planners

A planner is given to each student at the start of the year. The planner is an important means of rewarding and sanctioning students and of communicating with parents. Each week planners will be checked to monitor stamps awarded and written comments by staff. Students should have their planner on the desk and opened at the correct page for every classroom lesson. The PRAISE Code stamps earned by the students will count towards the acquisition of PRAISE Code certificates and other rewards which will be regularly presented.

Students must have their planner in order to attend lessons. Any student without a planner will spend the day in isolation.

Should the Diary/Planner be lost or damaged, it must be replaced at a cost of £5.00.

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Sanctions

STAFF DECISION IS FINAL

Do as you are asked FIRST TIME – EVERY TIME

Phase 1 – Formal Verbal Warning

You will be given a **FORMAL VERBAL WARNING** if you behave in the following way:-

- Being off task in the lesson
- Minor disruption of the lesson
- Interrupting the teacher or another student
- Silly, but minor, poor behaviour in class or around school
- Breaking school or classroom rules

Phase 2 – Planner comment

You will be given a **PLANNER COMMENT** for the following behaviour:-

- Failure to behave after a **FORMAL VERBAL WARNING** has been issued (code = B)
- More serious disruption in the classroom (code = B)
- Wearing incorrect uniform (code = U)
- Chewing (code = C)
- Eating outside of designated areas (code = F)
- Lateness (code = L)
- Lack of book or other equipment (code = E)
- Mobile phone/music device visible or in use (code = P). These are then confiscated.
- No homework (code = H)
- Out of bounds in school (code = O)
- Disobedience (code = D)
- Truancy (code = T) – day in isolation/internal exclusion
- Smoking (code = S) – automatic detention & if caught with a cigarette - isolation

PLANNER COMMENTS COUNT ONLY FOR THE WEEK THEY ARE ISSUED

If a planner comment has been issued by mistake you must see the teacher who issued it, they must contact Mrs Cooke and you must see her to have it stamped "cancelled". You must not cross out planner comments. If you or a member of staff crosses out a comment, it will still count as a comment.

Phase 3 - MOVE SEATS

If you continue to misbehave in lessons following a planner comment then you will be asked to move seats within the class. You will also be given a **SECOND PLANNER COMMENT**.

Phase 4 – MOVED ROOM

If you continue to misbehave in lessons following two planner comments you will received a **THIRD AND FINAL PLANNER COMMENT** from that member of staff. You will be removed from the room for the remainder of that lesson. A moved room form will be completed by the member of staff and further sanctions may be issued.

DETENTIONS

You will be given a **WHOLE SCHOOL DETENTION** for the following behaviours:-

- Being asked to **MOVE ROOMS**
- Repeated refusal to follow staff instructions
- Being caught smoking in school uniform or on school property or in the company of smokers
- 3 – 5 planner comments in one week

Detentions - Detentions vary in length depending on the number of planner comments:-

Number of Comments		Length		
3 - 5	=	45 minutes	(Detention	A)
6 - 8	=	60 minutes	(Detention	B)
9 - 11	=	75 minutes	(Detention	C)
12 or more	=	90 minutes	(Detention	D)

Parents can check the length of detention by counting the comments for the previous week.

Students who regularly have detention D will be given personalised support to improve their behaviour.

Students who miss a detention of any length will receive an automatic 90 minute detention the following week.

Phase 5 – ISOLATION/INTERNAL EXCLUSION

*Students will be placed in **ISOLATION** for more serious incidents which occur in school. Misdemeanours that normally result in isolation are:*

- No planner
- Not in full uniform
- Poor behaviour after moved rooms
- Refusal to move rooms
- Misuse of planner
- Damage to planner
- Dangerous or unruly behaviour
- Smoking
- Truancy
- Pending investigation of an incident
- ICT Misuse
- Insolence to staff
- Refusal to hand over planner
- Refusal to hand over phone/music device
- Persistent disobedience
- Deliberately undermining the PRAISE code system

*Incidents which are deemed to be more serious than those listed above will result in an **INTERNAL EXCLUSION**. A formal letter will be sent to parents detailing the reason for this exclusion.*

Misdemeanours that normally result in internal exclusion are:

- Receiving 5 x 90 minute detentions in one term
- Fighting (equal blame)
- Poor behaviour in isolation
- Failing to attend detentions
- Verbal abuse of a member of staff
- Dangerous behaviour
- Bringing the school into disrepute
- Handling stolen goods
- Persistent truancy
- Poor behaviour on school trips, detentions or exams
- Bullying
- Minor damage to school property.
- Other serious incidents

DAILY REPORT

*You will be placed on a **daily report** for the following behaviour:-*

- One off serious offences
- Accumulating large numbers of planner comments
- Persistent poor behaviour
- Returning from exclusion
- Persistent or frequent lateness

Phase 6 – FIXED and PERMANENT EXCLUSION

*You will be given a **FIXED TERM EXCLUSION** for the following behaviours:-*

- Theft
- Severe defiance of staff
- Serious verbal abuse of staff
- Threat of assault on staff
- Severe assault of another student (possible a permanent exclusion, depending on the severity of the attack) or incitement of such an assault
- Being under the influence of alcohol or controlled substances or bringing them on site on the first occasion
- Racial or sexual harassment
- Serious disruption of an exam
- Repeated or serious disruptive or threatening behaviour
- Breaking the rules of internal exclusion despite warnings
- Malicious allegation against staff (may be permanent depending on the nature and extent of the allegation)
- Tampering with heating/fire equipment
- Any other serious incident

There are a limited number of **EXCLUSIONS** which can increase should further offences occur.

	Internal: Follow up
1	
2	Daily Report: 1 week
3	Daily Report: 2 weeks
	Fixed term: Follow up
1	Parental interview + Daily Report: 3 weeks
3	Parental interview + Daily Report: 4 weeks
5	Parental interview + Behaviour Support: up to 1 week
10	Parental interview + Behaviour Support: up to 2 weeks
15	Parental interview + Behaviour Support: up to 3 weeks

EXCLUSIONS

We may also decide on the length of a fixed term exclusion based on the seriousness of the incident. Following exclusion, students are monitored by the Pastoral Team.

The day following the fixed term exclusion the student **MUST** report to a member of the pastoral team at an arranged time for interview. Under government regulations for fixed term exclusions of 1, 3 or 5 days it is the parents' responsibility to supervise the student away from school at school times.

On the 6th and subsequent days of any fixed-term exclusion the student will be accommodated at a site away from North Gosforth Academy and be monitored by our staff. Students cannot remain at home whilst excluded from the 6th day onward. They must be in supervised exclusion at Gosforth Academy. For Looked After Children this begins after the first day of exclusion.

Permanent exclusions would be as a result of:

- Having received forty five days of exclusion in a year
- Supplying banned substances or appearing repeatedly under the influence of them, carrying them on site for a second time
- Defiance of the Principal
- Assault or serious threat of assault on a member of staff
- Setting off the fire alarm
- Serious or persistent theft

- Carrying an offensive weapon
- Repeated racial or sexual harassment
- Persistent instances of severe bullying
- Severe assault of another student
- Serious malicious allegation against staff